

BOF DRIVER QUALIFICATION FILE

COMPLIANCE SUMMARY

BOF Demo Notice: This document is a BOF-generated compliance summary. It supports review of the driver qualification file but does not replace the underlying FMCSA-required source documents.

| | | | |
|---------------------------------|-------------------------|---------------------|---------------------|
| Carrier / Motor Carrier: | BOF Back Office Freight | Fleet ID: | BOF-FLEET-001 |
| Driver Name: | John Carter | Driver ID: | DRV-001 |
| Review Date: | 05/03/2026 | Reviewed By: | BOF Compliance Team |
| Reviewer Title: | Compliance Officer | | |

| Overall DQF Status |
|--|
| <input type="checkbox"/> Complete |
| <input type="checkbox"/> Complete — Follow-up Required |
| <input type="checkbox"/> Needs Review |
| <input type="checkbox"/> Blocked From Dispatch |
| <input type="checkbox"/> Missing Required Documents |

| Dispatch Eligibility |
|--|
| ✓ Eligible for Dispatch |
| Primary Next Action |
| No open deficiencies. Maintain scheduled review cycle. |

SECTION 1 — DRIVER IDENTITY

| | | | |
|---------------------------------|-------------------|--------------------------|------------|
| Full Name: | John Carter | CDL Number: | OH1668243 |
| Driver ID: | DRV-001 | CDL State: | OH |
| Date of Birth: | 01/08/1971 | CDL Class: | Class A |
| Hire Date: | 04/10/2024 | CDL Endorsements: | N,T |
| Home State: | OH | CDL Issue Date: | 08/26/2022 |
| Phone: | 206-667-3424 | CDL Expiration: | 08/22/2027 |
| Email: | jcarter@yahoo.com | CDL Status: | VALID |
| Medical Card Expiration: | 09/07/2026 | | |
| Medical Card Status: | Qualified | | |
| MVR Review Date: | 01/28/2026 | | |
| MVR Status: | Clear | | |

SECTION 2 — INITIAL DQF REQUIREMENTS

| Requirement | Regulation | Status | Date | Source / Notes |
|---|--------------------------|-----------|------------|--------------------|
| Driver Application for Employment | 49 CFR §391.21 | Complete | 04/10/2024 | On file — BOF DQF |
| Initial MVR / State Licensing Inquiry | 49 CFR §391.23 | Clear | 01/28/2026 | OH DMV |
| Previous Employer / Safety Performance Inq. | 49 CFR §391.23 | Complete | 04/10/2024 | On file — pre-hire |
| Road Test Certificate or CDL Equivalent | 49 CFR §391.31 / §391.33 | Passed | 04/03/2024 | Cleveland, OH |
| Medical Examiner's Certificate | 49 CFR §391.43 | Qualified | 09/07/2026 | Dr. Patricia Owens |

Initial DQF Review Notes:

File reviewed 05/03/2026. CDL valid through 08/22/2027. Medical card valid through 09/07/2026. MVR status: Clear. Road test: Pass.

SECTION 3 — MEDICAL QUALIFICATION

Medical Examiner's Certificate Status:

- Valid
- Expiring Soon
- Expired
- Missing
- Needs Review

Medical Card Issue Date: 03/13/2024
Medical Card Expiration Date: 09/07/2026
Medical Examiner Name: Dr. Patricia Owens
Medical Cert Number: MC-0010108
National Registry Number: ME100001
National Registry Verification: Verified — On file
Medical Variance / SPE Required: No
Medical Variance / SPE Status: Not Applicable

Medical Qualification Notes: BP 118/78 | Pulse 72 | Vision R:20/20 L:20/20 | Hearing: Pass | Urinalysis: Normal | Sleep Apnea: No | Diabetes: No | Heart Disease: No | Surgeries: Yes - Appendectomy (2005)

SECTION 4 — DRUG & ALCOHOL / CLEARINGHOUSE COMPLIANCE

| Requirement | Status | Date | Notes |
|--------------------------------------|-----------------|------------|--|
| Pre-Employment Drug Test | Negative | 04/12/2024 | Lab result on file |
| Clearinghouse Full Query — Pre-Hire | Query Completed | 04/10/2024 | FMCSA Clearinghouse |
| Annual Clearinghouse Limited Query | Current | 05/03/2026 | Annual cycle — due 12 months from pre-hire |
| Drug & Alcohol Policy Acknowledgment | Enrolled | 04/15/2024 | BOF Fleet Safety & Compliance Policy 2024 |

Drug & Alcohol Compliance Notes: Pre-employment test result: Negative on 04/12/2024. Clearinghouse query completed 04/10/2024. Driver enrolled in random testing pool per BOF Fleet Safety & Compliance Policy 2024.

SECTION 5 — ANNUAL / ONGOING DQF MAINTENANCE

| Requirement | Regulation | Status | Last Completed | Next Due |
|---------------------------------|-------------------------|-----------|----------------|------------|
| Annual MVR | 49 CFR §391.25 | Clear | 01/28/2026 | 10/15/2026 |
| Annual Review of Driving Record | 49 CFR §391.25(c)(2) | Clear | 01/15/2026 | 07/15/2026 |
| Driver Cert. of Violations | 49 CFR §391.27 | Complete | 05/01/2024 | 07/15/2026 |
| Medical Card Renewal | 49 CFR §391.43 | Qualified | 03/13/2024 | 09/07/2026 |
| CDL Renewal Tracking | BOF Credential Tracking | VALID | 08/26/2022 | 08/22/2027 |

Annual Maintenance Notes: Compliance review date: 01/15/2026. Next review scheduled: 07/15/2026. Violation points: —. Accidents on record: —. MVR restrictions: None.

SECTION 6 — BOF DOCUMENT VAULT STATUS

| Document | Status | Expiration / Review Date | File Status | Action |
|-------------------|------------------|--------------------------|-------------|--------------------------|
| CDL | VALID | 08/22/2027 | On file | No action required |
| Medical Card | Qualified | 09/07/2026 | On file | No action required |
| MVR | Clear | 01/28/2026 | On file | No action required |
| FMCSA Compliance | Compliant | 07/15/2026 | On file | Update / upload required |
| I-9 | Complete | 05/03/2026 | On file | No action required |
| W-9 | Received | 04/10/2024 | On file | No action required |
| Bank Information | Verified | 04/10/2024 | On file | No action required |
| Emergency Contact | On file | 05/03/2026 | On file | No action required |
| Insurance Card | Carrier-provided | — | On file | Verify at renewal |

SECTION 7 — SAFETY / OPERATIONS REVIEW

| | | | |
|---------------------|---|-------------------------------|-------------------|
| Pre-Trip Inspection | 5 | Road Test Date: | 04/03/2024 |
| Vehicle Control | 5 | Examiner: | A. Reynolds |
| Backing | 4 | Vehicle Type: | Sleeper tractor |
| Turning | 5 | Trailer Type: | 53 ft dry van |
| Braking | 5 | Test Location: | Cleveland, OH |
| Mirror Use | 5 | Road Test Result: | Pass |
| Coupling | 4 | Restrictions / Rec.: | None |
| Defensive Driving | 5 | Safety Tier: | Tier 1 — Standard |
| Overall Safety | 5 | Open Safety Events: | 0 |
| | | HOS / OOS Issues: | None |
| | | Pre-Trip Compliance: | Current |
| | | POD Cert. Compliance: | Current |
| | | Seal / Cargo Protocol: | Current |

Safety Review Notes: Driver John Carter passed road test on 04/03/2024 with result: Pass. No open safety events. Safety policy acknowledged 04/15/2024.

SECTION 8 — REVIEW DETERMINATION

Based on this review, the driver qualification file is:

- Complete and dispatch eligible
- Complete with follow-up required
- Needs review before assignment
- Missing required document
- Expired credential requires correction
- Blocked from dispatch pending corrective action

Required Corrective Actions: No open deficiencies. Maintain scheduled review cycle.
Next Review Date: 07/15/2026

SECTION 9 — REVIEWER SIGNATURE

Reviewer Name: BOF Compliance Team
Reviewer Title: Compliance Officer
Reviewer Signature:

BOF Compliance Team

Review Date: 05/03/2026

Driver Acknowledgment: Pending — Driver has not yet signed

Driver Signature:

John Carter

Acknowledgment Date: 04/15/2024

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